

Dr. Surekha Thacker

Personal Details

Name	Dr. Surekha Thacker
Gender	Female
Nationality	Indian
Marital Status	Widow
Date of Birth	13 th June 1950

Current Post

Vice Chancellor (Designate)

ITM University

Mesonite 2, Sector I

Shankar Nagar

Raipur. 492 001

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Since 1st July 2008

Contact Details

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Additional Details

Fields of Specialisation	Administration & Academics Human Resource Management Mass Communication
Domain Expertise	<ul style="list-style-type: none">• Journalism and Mass Communication• Human Communication• Human Resources Development and Management
Total Experience	34 years

Educational Details

Doctorate Degree – Ph.D.	
Field of Study	Effective Communication Skills: Study of Participative & Active Learning
University	D.A.V.V, Indore
Master's Degree – M. J (C).	
Field of Study	Journalism and Communication
Grade/ Rank	First Division, First in merit
University	Dr. H. S. Gaur University, Sagaur
Master's Degree – M. A.	
Field of Study	Sociology
Grade/ Rank	Second Division
University	Nagpur University
Bachelor's Degree – B.J (C).	
Field of Study	Journalism and Communication
Grade/ Rank	First Division, Third in merit
Bachelor's Degree – B. Sc. & B.A.	
Field of Study	Botany, Zoology, Chemistry English (Litt.), Sociology, Home Science
N.D. Degree (Doctor Degree)	
Field of Study	Naturopathy

Multilingual Skills

Languages known
<ul style="list-style-type: none"> English Hindi Marathi Gujrati Kachhi Konkani

Computer Literacy

Area of Expertise	Level
MS WORD	Advanced
MS POWERPOINT	Expert
MS Excel	Basic

Professional Memberships

<ul style="list-style-type: none"> Member, Board of Studies, Journalism and Mass Communication (B.J., M.J.)

- Member of Literary and Cultural connoisseurs ' Samwaad'
- Chairperson of ' ARC' cell on atrocities on women.

Work Experience

28 years in Mass Media - All India Radio, 5 years in a group of Educational Institutes

Years	Company Name	Designation	Major Responsibilities
Since 2003	Raisoni Group of Institutions	Director (Corporate HR)	<ul style="list-style-type: none"> ▪ Manpower Audit of the Group ▪ Identifying the Manpower & HR requirements of each deptt. ▪ Recruitment- Planning, identifying panel of experts, mode of interview, issuance of advertisements, etc. ▪ Induction Programmes for different groups- Initiation in the group, Philosophy and Vision of the Group, work culture, Role Clarity-Goal Clarity, future plans, rules & regulations ▪ Training Programmes for different groups- Identifying the training needs, empanelment of expert trainers, Selection of Trainees, formats, feedbacks ▪ Advanced Training Activities for different groups- Study of the effects of earlier trainings- feedbacks, identifying the advanced training needs, frequency of trainings, formats ▪ Motivational Programmes from time to time ▪ Development of Interpersonal Skills amongst staff - Study of behavioural problems, identification of problem areas ▪ Conflict Management Grievance Handling- Study of factual & imaginary grievances
1975 To 2003	All India Radio	Several Positions	<ul style="list-style-type: none"> ▪ In-charge of RNU(Regional News Unit) for 12 years ▪ News Caster in Marathi, Anchoring in English and Hindi ▪ Writer/Producer/Director of various radio plays in Hindi & Marathi ▪ Participation & acting in plays

Teaching and Training Experience

▪ 5 Years- MBA - Business Communication & Soft Skills
▪ 11 Years- B.A. – Communicative English & Personality Development (A special course module sponsored by UGC in 1994 in 9 colleges of the region)
▪ 5 Years- B.E. - Communication, Presentation Skills & Soft Skills
▪ 15 Years- Empanelled trainer with MNCs, Government Training Academies and PSUs
▪ Have 40 modules ready on different subjects
▪ Have been a regular Trainer at NADP (National Academy for Defence Production)
▪ Empanelled trainer for UGC - Nagpur University sponsored training workshops for UG/PG teachers

Key Achievements and skills

▪ Rare blend of experience in teaching, training, broadcasting and administration.
▪ Professional soft skill trainer.
▪ Conducted several training programmes for governmental and corporate institutions on various motivational and human skill development techniques.
▪ Well trained and experienced in Event Management.
▪ Akashvani National Award winner in 1983 and 1986.
▪ Three time winner of Best Writer Award.
▪ Veteran athlete and gold medal winner in 1990 and 1998.
▪ Excellent oral and written communication skills.
▪ Well experienced in compilation of Technical Reports.
▪ Professional presentation skills.
▪ Outstanding leadership ability and significant drive
▪ High motivating skills.
▪ Knowledge and experience in preparation of project proposals, project presentations, meeting deadlines, identifying milestones, compilation of project reports.
▪ Ability to think "out of box" and thirst to learn

Training Modules

<ul style="list-style-type: none"> ○ Communication Skills (Body Language, Transactional Analysis) ○ Interpersonal Skills ○ Skills of Presentation ○ Empowerment of Women ○ Motivation ○ Human Resource Development & Management ○ Problem solving and decision making ○ How to be highly effective ○ House Keeping-Five S (Kaizen) ○ Altruism: A way of Life ○ Stress Management ○ Goal Setting ○ Change management ○ Time Management (Clock & Compass –Time & Direction) ○ Conquering Procrastination 	<ul style="list-style-type: none"> ○ Creativity ○ Positive Criticism/ Feedback ○ Power of Positive Thinking ○ Personality Empowerment (All aspects) ○ Team Building ○ Leadership ○ Conflict Resolution ○ Managerial effectiveness ○ Globalization ○ Working Towards Health ○ How to keep healthy & fit ○ What is Natural Living? ○ Emotional Intelligence: Conquering Anger, Jealousy, Guilt & Worry ○ Meditation ○ Inner Peace ○ Young mind, young body
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